

FACILITIES COMMITTEE

MEETING MINUTE SUMMARY

Date: March 1, 2017

Time: 9:30a.m. – 11:00 a.m.

Location: Griffin Gate

PRESENT: Lisa Ledri-Aguilar, Agustin Albarran, Liz Barrow, Patrice Braswell-Bur, Nicole Conklin, Jacqueline Hall, Nadra Farina-Hess, Christine Girsch, Loren Holmquist, Lorenze Legaspi, Bill McGreevy, Julie Middlemas, Bobbi Prilaman for Michelle Miller, Stephanie Rodriguez, Jim Symington for Beth Kelly, and Natalie Yturalde

ABSENT: Thomas Armstrong, Javier Ayala, Martha Clavelle, Jim Davies, Ken Emmons, Marsha Gable, Nallely Gecik, Tate Hurvitz, Beth Kelley, Michelle Miller, Genie Montoya, Vanessa Porras, Michael Reese, Robin Sepulveda, Dave Steinmetz, Reyna Torriente, and Katrina VanderWoude

GUESTS: Amy Alvarado – CARE/EOPS, Skyler Delacruz- ASGC, Lindsay Hanlon – Child Development, Adjunct/Parent, Frank Laveaga – CAPS, Maura Mehrian CDC Coordinator, Christina Mora – CARE/EOPS, Gerardette Nutt – CalWORKS, Michael Perez - CARE, Michelle Rowe-Odom - CalWORKS, Lorena Ruggero – Director, College and Community Relations, Jessica Torres – CARE/EOPS, Maite Valladorid - CARE/EOPS

RECORDER: Patty Sparks

START TIME: 9:30 a.m.

INTRODUCTIONS: Introductions were made. The Committee welcomed guests.

Discussion Items:

Restroom Changing Tables – Lorena Ruggero and Guests

Lorena Ruggero utilized the document camera to project a picture of a mounted changing table in a restroom. She explained that these types of changing tables are common place in public restrooms. Currently there are no changing tables available for student mothers and fathers. A proposal to identify and install changing tables is being requested.

Guests in attendance provided their personal hardships with trying to change diapers on campus. Students have changed diapers on the lawn outside of Building 10, in offices, on desks, and one parent explained she changed a diaper on a bench in the bus pickup/drop off area. These areas provide no privacy leaving children/babies exposed. This is uncomfortable for the mothers and fathers as well as passersby.

The Committee also discussed the need for a student lactation rooms. Students who are breastfeeding have no privacy to “pump” or breast feed while on campus. This is a very private issue for mothers, and it leaves mothers feeling extremely vulnerable and exposed.

Gerardette Nutt (CalWORKS) expressed that when students come to her area for services they often bring their children. Students need an area to change their children’s diapers and or breast feed and unfortunately there is nowhere on campus this can be done. There are times when counselors will “give up” their space to accommodate our students so they can change a diaper or feed their children.

Maura Mehrian, CDC Coordinator, cannot have mothers come to the Child Development Center because there are regulations and immunization issues. Maura suggested that maybe a room in Building 31 could be utilized prior to the construction scheduled for that building.

Lorena stated that having changing tables and lactation rooms for students could attract mothers and fathers to the campus hence, a tool for enrollment. Designated bathrooms with changing tables and areas for breast feeding and/or "pumping" could be highlighted in a Student Services brochure.

Lorenze Legaspi stated that it appears the need for this is apparent. He is tasking Lorena to gather the following information:

- Identify locations for both lactation rooms and bathrooms for changing tables
- Cost related to Changing Tables

Once information is gathered, a Grossmont Facilities Committee Project Request form should be submitted. The project will be vetted through this Committee, and if recommended to move forward, it will be heard at Planning & Resources Council.

Lorena stated that she is acquainted with the University of San Diego Lactation Coordinator and will discuss available grants that may help with costs.

Action Taken: This project will be brought back with information requested for recommendation to move forward.

Space Assessment – Lorenze Legaspi

In order to best serve the college campus it was decided to send the Space Assessment List back out deans and directors to review and update ensuring the list is up to date and accurate and all inclusive. Once a current list is provided, an expert architect will be brought in for recommendations. This is a timely project with an estimated timeline extending to June, July, 2017.

Capital Projects – Lauren Holmquist

Chiller Plant

Due to rain, the Chiller Project is delayed and anticipated to be completed by end of March. Fire testing is pending and landscaping should begin soon. Lorena will inquire if there is interest to bring media to the campus to discuss the completion of the chiller plant and energy savings associated.

Theatre Project

In or around the week of June 12, fencing will go up on the south side of the existing theatre. Facilities personnel is continuing to go over impacts associated with the 200 Building. This project is expected to take a year and a half to complete.

Victor Ochoa Mural

The Victor Ochoa mural on the south wall of the building 21 will need to be removed prior to the Theatre Project. The Committee discussed issues regarding how the mural will be removed and where it will be relocated. It was recommended to reconvene the Grossmont College Art Review Committee to discuss the following:

- Request Victor Ochoa to be involved
- Faculty and Student involvement – refurbish
- Location of Mural

Action Taken: Agustin Albarran is a member of the Latino Alliance and will reach out to Victor Ochoa to discuss his involvement with the removal and possible renovation of the mural. Lorena will reconvene the Grossmont College Art Review Committee.

Building 31

Plans for the Building 31 remodel are near completion. The bid will go out to the public late March (approximately three weeks from today's date). Construction is anticipated to begin during the Winter Break, 2018.

500 Buildings

A member inquired about the 500 Building project. Lorenze indicated that we are still a few years out, with a possible time frame of 2020 – 2023. The State indicated we did not rate high on the priorities list and suggested a need to improve and/or submit a new design. The Building 500 Task Force will reconvene when applicable.

PSEPC Summary – Nicole Conklin

Assembly Bill AB No. 1995, requires Community College Campuses that have shower facilities for student use to grant access, as specified, to those facilities to any homeless student who is enrolled in course work, has paid enrollment fees, and is in good standing with the community college district, and requires the community college to determine a plan of action to implement this requirement. The Bill imposes a state-mandated program to include the following:

1) If a community college campus has shower facilities for student use on campus, the governing board of the community college district shall grant access to those facilities to any homeless student who is enrolled in coursework, has paid enrollment fees, and is in good standing with the community college district without requiring the student to enroll in additional courses.

2) The governing board shall determine a plan of action to implement subdivision (a) that includes, but is not limited to, all of the following:

- Hours of operation for the shower facilities
- The minimum number of units a student must be enrolled in to use the facilities
- A plan of action if hours of operation conflict with an intercollegiate athletic program
- A definition of homeless student that is based on the definition of homeless youth specified in the McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11434a (2)), but also reflects the age of the homeless student population at the community college campus.

3) Hours of operation shall be consistent with hours of operation of the facilities in which the showers are located, shall be set at a minimum of two hours per weekday, and shall not conflict with the intercollegiate athletic program of the campus.

Nicole provided handouts, draft *BP 5220, Shower Facilities for Homeless Students* and draft *AP 5220, Shower Facilities for Homeless Students*, for the Committee to review.

The drafts were reviewed and discussed and the following information was reported:

- Course work - equal to 1 unit or more
- Showers – Athletic showers only
- Homeless Definition– person(s) who lack a fixed, regular, and adequate nighttime residence
- Hours – during normal operating hours of the athletic facilities

Concerns expressed:

- Security
- Additional wear and tear on equipment
- Funding
- Does a student have to provide identification?
- Will towels and soap be made available?
- Using the word “Homeless”

Frank Laveaga indicated that students in need will shower early in the morning or during off times to avoid embarrassment. Asking for identification will add further embarrassment. Once policy is finalized training should be offered to all staff on campus. There is more work to be done. Nicole will keep this Committee updated on this issue.

The Committee discussed having a pantry of some kind for students wherein they can receive shower accessories, and basic needs. It was stated that many departments/programs store food and staples for students in need. Nicole Conklin stated that if anyone would like to donate food and/or toiletries send them to the CAPS offices. CAPS Offices are located away from the main campus and gives students a little more anonymity.

The draft BP5220 and AP5220 will vet through DEC, Cuyamaca Facilities Committee, President's Cabinet and Chancellor's Cabinet.

Pantry

Efforts to have and maintain a food pantry on campus is being looked into. Barbara Gallego is heading up that project and is currently circulating a *Student Food Needs Survey* that ASGC is helping to distribute. Currently, there is no identified space on campus and procedures to maintain the pantry.

Lorenze Legaspi suggests that employees in need be able to utilize the pantry as well.

District Sustainability Program – Jacqueline Hall

Jacqueline provided a PowerPoint presentation for the Committee to follow.

Data and Activities Update

August 2015 through January 2017, program savings are estimated at \$666,816, which is a 19.8% savings. Energy reduction is approximately 15,383,024 KBTU, which is equivalent to taking 214 passenger cars off the road for one year.

Audits and Initiatives

An onsite audit for Saturday, February 25, revealed that lights in buildings and classrooms were left on in Building 34.

Sustainability Committee

Initiative for the district is to reduce paper consumption and bringing Workday to campus is helping.

Other discussion topics included PV charging stations, battery storage, solar and micro grid capabilities.

Sustainability Clubs

There is a Sustainability Club on each campus and to date there are 27 students interested. Students are excited and have great ideas to share. Clubs will participate in recycling efforts, have guest lectures and academic advisors. An orientation meeting is scheduled for Friday, March 3, 2 – 3 p.m.

Earth Month – April

There is a Sustainability Career Fair scheduled for Friday, 7, 10 a.m. – 2 p.m.,

Trash Tracking Challenge – do not throw your trash away, carry it with you. Prizes offered.

Documentary Showings throughout the month of April include, Trashed, Plastic Planet, Smog of the Sea, and Before the Flood.

*Correction to last month's presentation on the Great Pacific Garbage Patch, it should read Great Pacific Garbage Soup.

Other

Lobby Furniture, Building 34, Upstairs Lobby

Liz Barrow inquired about lobby furniture specific to the upstairs lobby. Lorenze requested this be brought back at the next Facilities Committee Meeting. Liz will bring the original Request Form and information regarding usage.

Solar

Jim Symington requested information on when solar will be introduced to the campus. Jacqueline stated that it is coming however, there is no set timeline.

Meeting adjourned at 11:25 a.m.

Next meeting will be held on April 5, 2017 at 9:30 – 11:00 a.m. in Griffin Gate



GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

CAPITAL PROJECTS UPDATE – March 2017

Districtwide Energy Conservation Measures

This is Grossmont-Cuyamaca Community College District's fourth year of energy conservation projects funded by Proposition V, Proposition 39 and SDG&E rebates. Year 3 Construction is complete at both campuses. Closeout procedures are underway and anticipated for completion in April 2017. Design is underway for Districtwide Energy Conservation Measures Year 4.

Grossmont College Main Chiller Addition

This project includes upgrading and expanding the existing central chiller plant to accommodate the increased air conditioning demand from new buildings, including the Teaching and Performance Theater and Building 36 Science, Math and Career Tech Complex. All three of the chiller units are now operational. Framing and scaffolding work is ongoing on the chiller addition. Landscape work and cleanup on the job site are underway. Completion is anticipated for the end of March 2017.



Grossmont College Arts & Communication Complex – Teaching & Performance Theater

The Performing Arts Complex at Grossmont College will include a new 390-seat theater, with a full stage, orchestra pit and balcony. This project has been submitted to the Division of the State Architect (DSA) for approval. DSA has completed its review of the plans and specifications. A small presentation to the GCCCD Governing Board was given by the project architect at the February meeting. Two contractor outreach events were held to generate small and local business bidding interest. Construction is anticipated to begin in August 2017.

Grossmont College Science, Math and Career Tech Complex – Building 31 Renovation

The first phase of the Science, Math and Career Tech complex is the renovation of Building 31. Plans and specifications were submitted to the Division of the State Architect (DSA). The DSA review is anticipated to take up to nine months. Construction is anticipated to begin in the winter of 2018.



Cuyamaca College Exercise Science Building D Renovation

Work on Exercise Science Building D includes renovating the fitness center, replacing flooring and equipment, providing an additional 50-seat classroom and reconfiguring the reception area to improve service to students. In addition, the locker rooms will get new lockers and individual shower stalls. The project contractor's work on the remaining punch list items will be completed in April. Once the items are completed, closeout procedures can proceed. The anticipated closeout completion is April 2017.

Exercise Science Bldg. D Classroom



Cuyamaca College Track Enhancement



The scope of work for this project includes resurfacing the existing running track, expanded event areas, moving the sprint starts to the opposite side of the track and adding new perimeter fencing. Also included is a modification to the existing irrigation and storm drainage systems. The fencing installation and the addition of three bioswales to address any water have been completed. The asphalt underlayment is ongoing. Once the conformance survey is completed, the new track surfacing will be applied.

Cuyamaca College Building L Remodel

This project includes the reconfiguration of Building L, which will provide two labs, two classrooms and an office to support the Water/Wastewater Technology instructional program. The final design review of Building L is ongoing. Once the review is completed, plans and specifications will be submitted to the Division of the State Architect (DSA). Submission is anticipated for March 2017.

Contractor Outreach Event

The District hosted an event on March 8 at Grossmont College for small, under-utilized, and local firms as part of its outreach program to include these businesses in District bidding opportunities. Contractors were given an overview of upcoming projects and a presentation on future projects. A total of 26 people attended the event from 22 firms.



Sue Rearic

Vice Chancellor – Business Services